

# Job advert for Consortium Manager - DCA South Sudan

DanChurchAid (DCA) is an International Non-Governmental Organisation with headquarters in Copenhagen, Denmark. The organisation was founded in 1922, and have country offices in 19 countries across Africa, the Middle East, Ukraine, and Asia.

DCA is working with local partners in South Sudan to assist the poorest of the poor with a focus on protection, combating hunger, working for peace and conflict mitigation and the safe removal of explosive remnants of war (EWR).

In DCA we strive to secure high-quality standards for both our programme and support staff. The aim for our staff is to maintain a smooth running of the DCA Office with accountability, professionalism, and staff welfare as a priority, creating an efficient, open, and inspiring work environment for all.

Are you a visionary and passionate professional with experience in managing humanitarian projects? Have you got solid experience working with consortia and specifically with DG-ECHO as a donor? Do you have experience in capacity strengthening of partners and experience within cash and protection programming?

Then you might be our new Consortium Manager for our DG-ECHO funded in DCA South Sudan! DCA has been active in South Sudan since 2007 and works within the three Global Goals of DCA – Save Lives, Build Resilient Communities, and Fight Extreme Inequalities. We work across Upper Nile, Jonglei, GPAA, Central Equatoria, and Eastern Equatoria States primarily through national partners.

## **The Role:**

The role will lead the overall coordination and management of the DG-ECHO funded project with a focus on timely and high-quality programming in compliance with ECHO's rules and guidelines. The CM will lead on coordination between consortium partners (2 INGOs and 3 NNGOs) to ensure efficient communication, implementation as well as timely reporting. As part of the role, capacity strengthening of partners and communities is essential.

The right person for this position will ensure representation in relevant coordination mechanisms and ensure that the project implementation is closely coordinated with relevant stakeholders in the locations. The role is responsible for monitoring progress of the project, keeping an overview of the budgets, adherence to timelines, and producing high-quality reports.

The Consortium Manager is also required to visit various project locations and assist partners in implementing the project. Furthermore, the Consortium Manager will lead the preparation of various reports, including donor, interim, and final reports, as well as any other reports as needed.

## **Specific duties and responsibilities**

The duties include, but are not limited to the following:

### **Manage Integrated Processes**

- Planning and scheduling: Developing project plans, timelines, and schedules to ensure that the project is completed within the set deadlines.
- Communication: Liaising with stakeholders, team members, and partners to ensure effective communication and coordination throughout the project.
- Budget management: Managing project budgets and expenses to ensure that projects are completed within the set budget.
- Ensure high-quality implementation and actively work towards a continued relationship with DG ECHO and other relevant donors.
- Conduct routine context updates in the locations to ensure the project is responding to the needs of affected people and stays relevant
- Engage actively with all relevant departments in DCA Country Office and at HQ level, as well as with consortium partners

### **ENGAGEMENT**

- Resource allocation: Identifying and allocating resources required for the successful completion of the project.
- Risk management: Identifying and managing potential risks that could impact the success of the project.
- Reporting: Preparing regular progress reports and status updates to keep stakeholders and partners informed about project status.
- Conduct regular field visits across all consortium field sites to ensure continuous monitoring

and quality control, as well as stakeholder engagement

- Engage in relevant coordination mechanisms and forums with other relevant stakeholders and partners

#### **DELIVERY**

- Documentation: Creating and maintaining project documentation, including project plans, schedules, budgets, and reports.
- Deliver high-quality reports for internal and external use
- Quality control: Ensuring that project deliverables meet the required quality standards within the two results (cash and protection)
- Stakeholder management: Managing relationships with project stakeholders to ensure that their expectations are met, and issues are addressed in a timely manner.
- Provide capacity strengthening to partners

#### **QUALIFICATION**

- Expertise and at least 5 years of experience working in project management.
- Documented experience in working with DG-ECHO-funded projects in a coordination/management position.
- A bachelor's degree within a relevant field
- Expertise in implementation of cash and protection programming in hard-to-reach areas
- Excellent command of written and spoken English
- Good understanding of Project Cycle Management, humanitarian, and do-no-harm principles, HRBA and Protection Mainstreaming
- Experience in working with and capacity strengthening of local partners, including design and implementation of adult learning and Training of Trainer concepts, and adjustment and development of training material, tools, and guidelines.
- Team player with excellent communication and strong participatory leadership skills
- Willingness to travel to remote areas in South Sudan and internationally when required.
- Ability to plan and coordinate several concurrent processes without losing the oversight

The position will be reporting to the Programme Manager.

The position will work closely together with colleagues in the programme team, the MEAL team, the implementing partners, the consortium partners, other stakeholders, and advisors at HQ.

#### **What we can offer you:**

The successful applicant will be offered **a contract until March 31, 2027, with the possibility of extension** depending on both funding and performance.

The position is for South Sudanese nationals. Women and minorities are strongly encouraged to apply.

**Expected starting date:** 01.04.2026 or at earliest possible date after this.

**Working hours:** 40 hours per week.

DCA is an equal employer, so, we encourage women to apply and only a South Sudanese will be preferred for the position.

#### **How to Apply.**

##### **Interested candidates should send CV and cover letter through:**

All interested candidates irrespective of age, gender, race, religion, sexual orientation, abilities, or ethnic affiliation are encouraged to apply for the vacancy. DCA conducts an anti-terror check as part of the recruitment process. It is a prerequisite that you can pass this check and maintain this status throughout your employment with us. Everyone applying for a job with DCA must be ready to comply with our Code of Conduct, Staff Policy on Prevention of Sexual Exploitation, Abuse and Harassment and our Child Safeguarding Policy.

##### **Deadline for applications as described above are the March 13, 2026. before 5:00 pm CAT**

For further information regarding DCA, please visit our website at: <https://www.danchurchaid.org/>

Only applications following the abovementioned procedures will be considered and only shortlisted candidates will be contacted.

Work related travels are expected in this position.