

Project Officer_ Digital Rights and Freedom of Expression

Background

DCA Lebanon aims to ensure safe access to land by clearing it of landmines, cluster munitions, and other unexploded ordnance. DCA has been involved in mine action since 2007, reducing the harm from explosions, as well as clearance activities release contaminated land for socio-economic development, addressing the rising demands from the local and refugee populations.

Since 2012, DCA has been implementing humanitarian and development projects through local partners in the areas of education, livelihoods, protection, and basic assistance, supporting vulnerable communities.

For further information about DCA please refer to our website: Lebanon (danchurchaid.org).

Role

The Digital Rights and Freedom of Expression Officer will be responsible for implementing a project that aims to advance the protection of human rights and freedom of expression in Lebanon. The project focuses on aligning Lebanon's digital transformation with international standards, promoting media literacy, and providing integrated protection for at-risk human rights defenders (HRDs) and media workers. The Project officer will be responsible for ensuring that the project is completed within the defined scope, budget, and timeline as per the agreement with the EU. He/ She will be in close collaboration with the partners to devise the project workplans and budget as per the project proposal.

Responsibilities

- Planning and scheduling: Developing project plans, timelines, and schedules to ensure that projects are completed within the set deadlines.
- Communication: Liaising with stakeholders, team members, and clients to ensure effective communication and coordination throughout the project.
- Budget management: Managing project budgets and expenses to ensure that projects are completed within the set budget.
- Resource allocation: Identifying and allocating resources required for the successful completion of the project.
- Risk management: Identifying and managing potential risks that could impact the success of the project.
- Reporting: Preparing regular progress reports and status updates to keep stakeholders informed about project status.
- Provide technical assistance and strategic guidance for the integration of digital transformation policies aligned with international human rights standards.
- Conduct outreach and educational initiatives to raise awareness among duty bearers and the public about media literacy, digital tools, and the risks of misinformation.
- Design and implement protection strategies for at-risk HRDs and media workers facing digital and legal threats.
- Produce reports and policy briefs based on primary and secondary research, including consultation sessions and gender studies.
- Foster collaboration with civil society networks, human rights organizations, and stakeholders to ensure comprehensive protection mechanisms.
- Create and maintain project documentation, including project plans, schedules, budgets, and reports.

- Ensure that project deliverables meet the required quality standards.
- Manage relationships with project stakeholders to ensure that their expectations are met, and issues are addressed in a timely manner.

Experience and Technical Competencies

- 5 years of professional experience in digital rights, media freedom, or human rights protection, with a focus on Lebanon or the MENA region.
- Strong understanding of digital technologies, media literacy, online censorship, and legal frameworks impacting freedom of expression.
- Proven experience working with HRDs, journalists, and vulnerable groups, providing legal and digital protection against harassment and legal action.
- Expertise in engaging with governmental bodies, inter-ministerial committees, and civil society organizations.
- Knowledge of international human rights standards and their application in digital environments.
- Experience in designing and leading capacity-building initiatives and training workshops.

Education, Languages, and Skills

- A relevant university degree in International Relations, Law, Political Science, Digital Rights, Human Rights, or a related field.
- Additional certifications in digital security, media law, or human rights are an advantage.
- Excellent research and analytical skills.
- Strong communication and advocacy skills to engage with diverse stakeholders.
- Ability to design and deliver training materials on digital rights, media literacy, and the protection of freedom of expression.
- Project management skills with a focus on planning, implementing, and monitoring human rights protection initiatives.
- Knowledge of social media platforms and digital tools used for advocacy and protection.
- Familiarity with Lebanon's legal landscape, particularly in relation to media laws, freedom of expression, and digital rights.
- Proficiency in English and Arabic (both written and spoken) is essential. French is a plus.

Reporting

- Regular reports on the performance and services will be submitted to the Head of Program on a weekly basis.
- Regular check-ins and feedback sessions will be conducted to ensure effective coordination and support.

DCA offers

- 6-Month contract; renewal is based on performance.
- Good colleagues in a rewarding and empowering workplace.
- An interesting and challenging experience, addressing humanitarian needs.
- Training opportunities to help you grow professionally.
- Employees will undergo a comprehensive orientation and training program to familiarize themselves with the humanitarian standards, data entry systems, and distribution procedures.

Interested? Then apply for this position by clicking on the **APPLY** button.

Please note all qualifications will be verified before formal job offer.

Only short-listed candidates will be contacted.

All applicants should send a cover letter and an updated CV no longer than four pages, both in the same language as the vacancy note. Your CV should also include contact details of three professional referees.

Applications submitted elsewhere will not be taken into consideration.

The deadline for applications is the **28th of September 2026**. Due to the urgency to fill this position, applications will be reviewed on a rolling basis, and DCA has the right to

interview, select, and send job offer prior to the closing date.

DCA is an equal opportunity employer. All interested candidates irrespective of age, gender, disability, religion, or ethnicity are encouraged to apply for the vacancy.

Everyone applying for a job with DCA must be ready to comply with our Prevention of Sexual Exploitation, Abuse, and Harassment Policy and our Child Safeguarding Policy. For more information on DCA, see www.danchurchaid.org.